Importing Publications into APR
From PubMed
Basic Import

Step 1a: Click “Import Items”

Step 1b: Use Option B

Author name will already be entered
Select Records

Import Your Items

1: Choose your records > 2: Handle duplicates > 3: Review records and import

Below are the records we found in PubMed that might be yours. Pick the ones that are yours. To change your search, click here.

- Effect of enriching the diet with menhaden oil or daily treatment with resolvin D1 on neuropathy in a mouse. Journal of neurophysiology.
  - (7 Total Authors) Shevalye, H; Yorek, M; Coppey, L; Holmes, A; Harper, M; Kardon, R; Yorek, M
  - April 29, 2015
  - See the full record...

- Effect of diet induced obesity or type 1 or type 2 diabetes on corneal nerves and peripheral neuropathy in humans. Journal of the peripheral nervous system: JPN.
  - (7 Total Authors) Yorek, M; Obrous, A; Shevalye, H; Holmes, A; Harper, M; Kardon, R; Yorek, M
  - April 10, 2015
  - See the full record...

- Early detection of subclinical visual damage after blast-mediated TBI enables prevention of chronic visual dysfunction. Investigative ophthalmology & visual science.
  - (17 Total Authors) Dutca, L; Stasheff, S; Hedberg-Buenz, A; Rudd, D; Batra, N; Blodi, F; Yorek, M; Yin, T...
  - December 2, 2014
  - See the full record...

OR click on individual boxes to only pick a few
Deal with duplicates

Click on “This record is a duplicate” to discard the new record

Click on “this record is NOT a duplicate” to keep both records
Click "continue" once duplicates are handled.

When you get to the end of the list, the button turns green.
In this example, there are 8 items to import.

Advance to each record by clicking green arrow.

Click **Import** or **Cancel** – Gives you the chance to redo (start over).
## Review and Import

Import your information to save time entering your citations.

**Import Your Items**

1. Choose your records > 2: Handle duplicates > 3: Review records and import

Below are the records that you are about to import. Please review them to ensure you wish to proceed.

<table>
<thead>
<tr>
<th>Contribution Type (CV&amp;W)</th>
<th>Journal Article</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explanation of &quot;Other&quot; (CV)</td>
<td>Published</td>
</tr>
<tr>
<td>Current Status</td>
<td>Published</td>
</tr>
<tr>
<td>Title of Contribution (CV&amp;W)</td>
<td>Effect of enriching the diet with menhaden oil or daily treatment with resolvins D1 on neuropathy in a mouse model of type 2 diabetes.</td>
</tr>
<tr>
<td>Journal/Publisher/Proceedings</td>
<td>Journal of neurophysiology</td>
</tr>
<tr>
<td>Publisher (CV&amp;W)</td>
<td></td>
</tr>
<tr>
<td>City and State of Journal/Publisher</td>
<td></td>
</tr>
<tr>
<td>Editor(s) (CV&amp;W)</td>
<td></td>
</tr>
<tr>
<td>Volume (CV&amp;W)</td>
<td></td>
</tr>
<tr>
<td>Issue Number/Edition (CV&amp;W)</td>
<td></td>
</tr>
<tr>
<td>Page Numbers (CV&amp;W)</td>
<td>jn.00224.2015</td>
</tr>
<tr>
<td>Month Published</td>
<td>April</td>
</tr>
<tr>
<td>Day Published</td>
<td>29</td>
</tr>
<tr>
<td>Year Published</td>
<td>2015</td>
</tr>
<tr>
<td>PubMed ID (PMID) (CV&amp;W)</td>
<td>25925322</td>
</tr>
<tr>
<td>Revised Article Identifier (RAI)</td>
<td></td>
</tr>
</tbody>
</table>

![Message from webpage](image)

You are about to load... 8 records into the Publications screen
Please confirm that you want to proceed.

[Import] [Cancel]
Imported but not quite done

Open each record you just imported
Edit the imported records

1. Select Peer Reviewed or not
2. Current Status. Always imports as “Published” – need to change if “In Press”
3. Delete period at end of title
4. Select web profile preferences (top ten or hidden – show all is default)
Can I get only the most recent records?

Filter by date

Click on the + to add a field to the search

From the dropdown, Select Date: Publication
Enter the date range
What about “In Press” articles?

- When “In Press” articles are finally published:
- These are identified by APR as duplicates during import
- **BUT** Select “Not a Duplicate” and import the full record
  - This duplication will be remedied later

Screen shots follow
To replace “In Press” with “Published”

1. Import the published record (the duplicate)
Find “In Press” articles

2. Find the “In Press” version by searching for “In Press” in the APR search box

3. After import is done, search for “In Press” and delete the old one (see next)
Delete the incomplete “In Press” record

1. Find the record by searching for “In Press”
2. Check box next to title
3. Click Delete

Delete will be enabled when a box is checked
A note about “In Press” duplicates

- Indicating that the new record is not a duplicate, there are now two records with the same title.
  1. The new record that has additional information (volume, issue, pages, and possibly a few other fields) and has been imported as status="Published"
  2. The old record, specified as status=“In Press” -- this was done earlier (possibly months ago).

- New records are always imported as “Published” (even when they aren’t yet published)
- By searching for “In Press,” you will only find the older record, which can be deleted.
I already have the PMID, can I just import that one record?

- Search by PMID and import the record

![Image of search interface with PMID 25925322]
Have several PMIDs to import?

- Import a list of PMIDs by using a “search string” approach
- The search string will look like this:
- Change field search to “All Fields”
Can I use “search strings” for other searches?

- You can use any search statement that works in PubMed (just use “All Fields”)
- When needed, use “field tags” in square brackets `[PMID]`
  - `[au]` = author
  - `[ti]` = title
  - `[tiab]` = title or abstract
- Helpful for complex searches
  - Kwon YH[au] AND (Iowa OR (glaucoma NOT Korea))
- Specify “All fields”