DEPARTMENTAL PEER REVIEW OF TEACHING GROUP

The committee will review all information submitted by the candidate with regard to teaching, teaching evaluations added to the dossier by the DEO, and peer observation reviews. A report will be written and added to the dossier.

Activities and materials

The range of teaching activities conducted by faculty in the College of Medicine, and hence subject to this evaluation is broad, and includes, but is not limited to: lectures, small group facilitation in the non-clinical setting, clinical teaching in the ward, clinic, or operating room, and graduate student advising. Teaching performed outside the institution (for example, at national meetings, or as part of continuing medical education events) may be included, but these activities may not constitute the sole source of teaching activities for evaluation.

Materials to be reviewed include anything placed in the dossier by the candidate, including, but not limited to: course syllabi, lecture handouts, web pages or other electronic teaching materials, chapters from

The peer evaluation of the candidate's teaching will be contained in a report that analyzes the relevant materials in the Promotion Record, and will include a comparative analysis of the quality of the candidate's teaching in the context of the candidate’s department or unit; a summary analysis of the student teaching evaluation data contained in the Promotion Record, including departmental average comparison data where possible; a description, where appropriate, of the balance between the candidate's undergraduate and graduate teaching; a description and assessment of the candidate's academic advising responsibilities; and a consideration of any special circumstances concerning the faculty member's teaching performance.

The faculty members who perform the peer evaluation of the candidate's teaching as described above will enter their report into the section of the Promotion Record that is dedicated to the history and evaluation of the candidate’s teaching.