

STEPS TO OBTAIN FINANCIAL AID

1. Fill out FAFSA on line (www.fafsa.ed.gov) after January 1
 - Include parent information if you want to be eligible for CCOM grants and scholarships
 - Include school information as shown below:

Title IV Code	College Name	College Street Address, City, State
001892	The University of Iowa	208 Calvin Hall, Iowa City, IA

2. After notification by the Office of Student Financial Aid (OSFA), go to the Iowa Student Information System (ISIS) and download and fill out the Iowa Verification Form. You will be notified electronically or by postcard when to go to ISIS to download the IVF.
 - Purpose of form: To be sure all information submitted on FAFSA matches information submitted on federal 1040 tax forms
3. Send IVF, student federal tax form and parental federal tax forms to (if parent info was included on FAFSA): Financial Services , The University of Iowa Carver College of Medicine, 1216 MERF Iowa City, IA 52242-2600
 - Include federal schedules A & B with 1040 form if these schedules were filed
 - Be sure all forms are signed and dated.
 - Put student name and SS# in top right hand corner of parental 1040 tax forms
 - ***Financial Aid Application is complete when CCOM receives this paperwork.***
4. Receive CCOM Financial Aid Award letter
 - Usually 6-8 weeks after your financial aid file is complete as specified in #3 above (received by the CCOM)
5. Review Award letter and revise as appropriate
 - Letter does not need to be returned to CCOM unless it has been revised by student (adding new sources of aid not yet specified or reducing or canceling some of the loan sources)

6. Sign promissory notes (if necessary) and return to CCOM or 208 CALH

- Master Stafford prom note needs to be signed **if you are a first time borrower with the Direct Loan program**
 - can be signed electronically at <https://dlenote.ed.gov/empn/StudentLoanSelector.jsp> or on the paper note that is enclosed in your award packet. **If you have Grad Plus, you will complete your promissory note at this site as well, but it can NOT be completed at the same time (like the entrance counseling), you will have to go back and do it separately.**
- Perkins prom notes are no longer on paper. This loan is signed electronically at: <https://www.ecsi.net/promY4>
Only first time borrower's of the Perkin's loan have to electronically sign.
- CCOM loans require paper prom notes that must be signed each semester
 - fall semester notes will be included in award packet
 - spring notes will be sent out before winter break

7. Online Entrance Counseling - Graduate/Professional students who choose to borrow the Stafford and/or Graduate PLUS loan for the first time will be required by the federal government to complete entrance counseling before they can receive any disbursement. Many Graduate/Professional students will have already completed entrance counseling for the Stafford Loan. When completing the entrance counseling online, students will be given three options for counseling:

- Stafford Loan – You would complete this if you have never borrowed a Stafford loan in the past and you do not intend to borrow a Graduate PLUS loan
- PLUS Loan – You would complete this if you have previously borrowed a Stafford loan in the past or you have already completed the Stafford Loan entrance counseling and you intend to borrow the Graduate PLUS Loan.
- Combination – Stafford and PLUS Loans – You would choose this counseling if you have not previously borrowed and have not completed any entrance counseling in the past. This counseling would meet the requirement for the Stafford Loan and the Graduate PLUS Loan.

You may complete the on-line entrance counseling at:

<https://www.dl.ed.gov/borrower/EntrCounselingStart.do?cmd=initializeContext>