

**CLINICAL EXPERIENCES COMMITTEE MEETING**  
TUESDAY, APRIL 1, 2008  
5:00 P.M. – MELROSE CONFERENCE ROOMS #1 & #2, PFP

Present: Hilary Beaver, Stephanie Berg, George Bergus, Linda Birkhofer, Tony Brenneman, Kristi Chang, James Choi, Chris Cooper, Matt Dickson, Kim Ephgrave, Kristi Ferguson, John Fieselmann, Dan Givens, Joel Gordon, Chris Hogrefe, Erika Levis, Vincent Liu, Jill Moore, Brian Mullan, Austin Ramme, Jane Rowat, Tom Schmidt, Jodi Tate, Jamie Vanourny, Jerry Woodhead

Guests: Diane Zumbach and Christopher Clark from UI Healthcare Information Systems

Dr. Gordon called the meeting to order at 5:03 p.m.

**Sub-I Student Evaluation Form**

Stephanie Berg presented the new version of the Sub-I Evaluation form. Changes to the original document include: expanded “Medical Knowledge” portion, dividing up “Diagnostic Skills”, better documentation of cultural competency, separating out written and verbal communication evaluations, more clarity for “Systems-Based Practice” and “Practice-Based Learning” guidelines, among others.

Students and faculty alike agreed that there have been significant improvements made to the evaluation form.

Continuing challenges include how to make it so that it gives actual feedback, how to tie it to course-specific learning objectives and how to avoid grade inflation. In the end, it was decided that faculty need to determine the final grade rather than the numbers on the evaluations. The evaluation is to be implemented beginning with the June 30<sup>th</sup> start of the new academic year. The plan is to re-evaluate the form after possibly 1, 6, or 12 months.

**Sub-I Rotation Evaluation Form**

Kristi Ferguson addressed the committee about the Evaluation of Sub-Internship evaluation form which is completed by students after they complete their sub-I. Questions that arose in discussion include: What are the obligations of the Sub-I to the student? Should completion of this form be required prior to a grade being issued? Should in-house call be a requirement of a sub-I? Since requirements differ with each Sub-I, it may be necessary to customize the evaluation form to each experience.

**Student Advocacy Task Force Report on Student Grading in Clerkships**

Dan Givens led a discussion about the criteria of student grading. Students believe more detailed criteria is needed among clerkships. They would like to see anchors set and have them available to the students so they are aware. Students want an honest evaluation and to deserve the grade they are given. They also would like to see a time limit set for submitting student evaluations as it is variable between clerkships. The LCME requirement is 4 weeks. The committee will revisit this issue early in the next academic year.

The meeting was adjourned at 6:07 p.m. The next meeting of the Clerkship Directors will be **Tuesday, May 6, 2008 at 5:00 p.m.** in the Melrose Conference Rooms #1 & #2, 51000 & 51005 PFP.